

## **Cool Dell Swim & Dive Team**

### **Online Registration Information**

Welcome to the 2018 Summer Swim & Dive Season! Cool Dell will be competing in the Manuel Division of the Gateway Swimming & Diving Conference. The swim team will compete against Lake Chesterfield, Missouri Athletic Club, Chadwick, Brentwood and Cedarmill. The dive team schedule will be available later this spring.

The complete schedule of swim and dive team events will be available on the Cool Dell Team Unify website ([www.cooldellcdragons.com](http://www.cooldellcdragons.com)) (new address/link—same TeamUnify site)

**Please follow these simple steps to complete your registration through Team Unify for the Cool Dell Swim & Dive Team.**

1. Effective this season, we will be processing online payments only. Purchase Cool Dell Pool membership and Swim & Dive Team fees online at [www.cooldell.com](http://www.cooldell.com) . Click on the “Membership” tab, and then “Online Application”.
2. **Complete Team Unify registration for Swim & Dive team at [www.cooldellcdragons.com](http://www.cooldellcdragons.com)**
3. **Read** the attached **Swim & Dive Team Policies**. There will be a box to check during the online registration to show that you have read and agree to abide by the Swim & Dive Team Policies.
4. Read the attached description of work duties. Sign-ups for all work duties will be done later this spring through Team Unify, [www.cooldellcdragons.com](http://www.cooldellcdragons.com).
5. If your child **has a specific medical condition that the coaches should know about**, please complete, print and bring the 2018 Medical Authorization & Release Form and hand deliver to the coach at the first practice.

**PLEASE NOTE: 2018 Cool Dell POOL MEMBERSHIP DUES must be paid in full in order to register for the swim and dive teams.**

## **2018 Swim & Dive Team Fees**

### **Registration Fees (through April 30, 2018):**

First Child Swim OR Dive Team	\$95
Additional Children Swim OR Dive Team	\$65
Dive Team Add-on	\$55

**Late Registration Fees:** Any returning families who have not completed the registration process (see list below) by April 30, 2018 will pay an additional fee of \$30 per family.

- Pool dues must be paid online by April 30, 2018
- Swim/Dive fees must be paid online by April 30, 2018
- Swimmers/Divers must be registered on Team Unify [www.cooldellcdragons.com](http://www.cooldellcdragons.com) by April 30, 2017

**Cancellation Policy:** If you decide that your child will not be able to participate on the Cool Dell Swim & Dive team, your registration fees will be refunded, less the following cancellation fees:

- Refunds processed prior to the first swim/dive meet will be charged \$10 to cover the cost of the Team Unify family registration.
- No refunds will be processed after the first swim/dive meet.

If you have any specific financial or other concerns, please contact the treasurer and we will work with you.

## **New Swimmer Evaluations**

New swimmer evaluations will be held on the Tuesday, May 29th. After this evaluation, the coaches will determine which practice each swimmer should attend. If a swimmer (4 – 8 years old) is not ready for the rigors of the competitive swim team, they will be recommended for group swim lessons. New swimmers ages 8 and under must demonstrate safety in the water at the start of the season and able to swim the length of the pool within the first few weeks of practice. New swimmers, age 11+ must be proficient in all four strokes and be able to swim a legal 100 meter IM.

## **Practice Expectations**

As the season progresses, swimmers will be expected to swim as follows:  
8 & under swimmers can expect to swim 10 – 25 lengths of the pool during practice.  
9 & over swimmers can expect to swim at least 40 lengths of the pool during practice.

If you have a question about your child's skill level and participation on the swim team, please contact Coach Coleen and Coach Ted at [CDSwimCoach@gmail.com](mailto:CDSwimCoach@gmail.com) .

Your age group is determined by your age on May 31, 2018. Anyone 18 or under on that date may swim in the Gateway league.

## **Swim Meet Expectations**

Swimmers are encouraged to compete in as many meets as possible. The Gateway Conference requires that swimmers participate in a minimum of 3 dual meets to be qualified to swim in the Conference meet. The Green & White meet counts as a dual meet. Every effort will be made to include all qualified swimmers in the conference meet at the end of the season.

## **Swim Practice Schedule**

7:30 – 8:30am – Group 3 (swimmers age 7 – 11 who are proficient in all 4 strokes)  
8:30 – 9:45am – Group 4 (swimmers age 12 & over)  
9:45 – 10:30am – Group 2 (swimmers age 7 – 10 not proficient in all 4 strokes)  
10:30 – 11:15am – Group 1 (swimmers age 6 & under)

### **Late Swim Practice Schedule for Tuesday's after swim meets**

(Tentatively set for Tues 6/5, Tues 6/12, Tues 6/19, Tues 6/26, Tues 7/3, Tues 7/10)

8:15 – 9:00am – Group 3  
9:00 – 9:45am – Group 4  
9:45 – 10:30am – Group 2  
10:30 – 11:15am – Group 1

## **Dive Practice Schedule**

Divers can attend any of the following three practice times:

7:30 – 8:30 am  
8:30 – 9:30 am  
9:30 – 10:30 am

- High School divers are asked to attend the 7:30 am practice.
- “Group 4” swimmers who need to dive at the 9:30 dive practice can leave swim practice 15 minutes early to dive.
- There is NO late practice schedule for Dive team on Tuesday's following a swim meet.
- During the first two weeks of the 2018 summer dive season, practices will be held in the evenings from 4 – 6pm.

## **Special Announcements & Events**

- **NEW PARENT MEETING** will be on Sunday, April 29<sup>th</sup> at Cool Dell at 12:00pm. New parents are strongly encouraged to attend and existing parents are welcome. Join us for coffee and bagels, and bring your laptop for Team Unify training, as well as new parent orientation. Swim & Dive coaches and board members will be available to answer questions.
- **TEAM MEETING, TEAM PICTURE AND TRAIN YOUR C-DRAGON** is scheduled for **Tuesday, June 12**. Individual pictures will begin at 8am and the SWIM & DIVE TEAM PHOTO will be taken at 8:30am. “Train Your C-Dragon” will follow the photo and end at 11:15am. Older swimmers will teach Cool Dell cheers and swimmers will get some great tips from Coach Coleen and Coach Ted. Parents are encouraged to attend.
- **MORNING TEAM PARTY** is scheduled for **Tuesday, June 26** from 8:30 – 10:30am with a team breakfast and games.
- **AWARDS BANQUET:** The Awards Banquet will take place on **Monday, July 16** from **5:30 – 9pm** at a **location TBD**. Details to follow.
- **TEAM SUITS** are available for purchase at B&B Aquatics for the 2018 summer season. We will be keeping the same style suit, black with green trim and optional COOL DELL embroidery. B&B Aquatics in Des Peres, 1163 Colonnade Center (Off Manchester Road, just east of Ballas), 314-821-7946, [www.bbaquatics.com](http://www.bbaquatics.com)

## 2018 Swim and Dive Team Calendar

SUN	MON	TUE	WED	THU	FRI	SAT
<b>MAY</b>						
20	21	22	23	24	25	26 Pool Opens!!
<b>JUNE</b>						
27	28	29 <u>Swim &amp; Dive:</u> Swim Evaluations and first practices	30	31	1	2
3	4 <u>Swim:</u> Green and White Meet @ Cool Dell at 5:30pm	5	6	7	8	9
10	11 <u>Swim:</u> Cool Dell @ Lake Chesterfield at 5:30pm	12 <u>Swim &amp; Dive:</u> Team Pictures and Train your CDragon @ 8:00 – 11:15am	13	14	15	16
17	18 <u>Swim:</u> MAC @ Cool Dell at 5:30pm	19	20	21	22	23
24	25 <u>Swim:</u> Chadwick @ Cool Dell at 5:30pm	26 <u>Swim &amp; Dive:</u> Team Party 8:30-10:30am	27	28	29	30
<b>JULY</b>						
1	2 <u>Swim:</u> Cool Dell @ Brentwood at 5:30pm	3	4	5	6	7
8	9 <u>Swim:</u> Cedarmill @ Cool Dell at 5:30pm	10	11	12	13 <u>Swim:</u> Conference Meet-11 & older @ MAC	14 <u>Swim:</u> Conference Meet – 10 & Under @ Cedarmill
15	16 <u>Swim &amp; Dive:</u> Team Awards Banquet @ 5:30 – 9:00pm					

## **2018 Cool Dell Swim & Dive Team Policies**

**Work Assignment Policy:** Swim meets cannot happen without parent participation! Each family is required to fulfill at least **THREE** work assignments during the season and one conference duty.

We ask that all families sign up for their work duties by **June 10th**. If you have any questions or issues, please contact the volunteer coordinator. Any family not signed up for their three work duties by this date will have them assigned.

Any missed work duty will incur a \$100 fine per instance. In the case of a missed work duty, the family swimmers will not be allowed to participate in a swim meet until the fine is paid.

**IF YOU HAVE ISSUES SIGNING UP FOR WORK DUTIES, PLEASE CONTACT THE VOLUNTEER COORDINATOR (cdswimvolunteers@gmail.com).**

Additional policies include:

- If you cannot fulfill an assigned work duty, it is your responsibility to find a suitable replacement.
- For the Green and White Meet, families can sign up for only one work duty.
- Families with swimmers 10 & U **MUST** work at least one (1) bullpen duty during the regular season.
- Each family with conference swimmers must work one shift at conference meets.

**Rainout Policy:** If an event is rained out your work assignment must be made up when the event is rescheduled. If you are not available to work at the rescheduled swim or dive event, **it is your responsibility to find an individual to work for you and notify the Volunteer Coordinator of your replacement.** If the event is not rescheduled, the work assignment is counted toward your total number of required work assignments.

**Alcohol Policy:** While alcohol is allowed on Cool Dell property, **drinking of alcoholic beverages is prohibited by any meet worker or board member during any sanctioned event.** If you choose to split a work assignment with your spouse, both parents are prohibited from drinking alcoholic beverages during the meet. If you are not working and choose to drink, please drink responsibly.

**Single Division Participation Policy:** Swimmers and Divers may only participate on one Gateway League team. If our team fails to comply with this rule, we will be fined \$500.00 and disqualified from participation in the Division 1 Championship Meet.

**Sportsmanship Policy:** Cool Dell Swim & Dive Teams take great pride in our promotion of team unity, individual accomplishment and good sportsmanship. Unsportsmanlike conduct by any adult or child is strictly prohibited. This includes any behavior (verbal or physical) that could be considered inappropriate. Possible consequences include individual and/or team fines and suspension from future Cool Dell or Gateway League events.

**Post-Meet Celebrations:** Jumping into the pool or throwing people into the pool after the completion of a meet is not permitted by the Gateway League for safety reasons.

**Gateway League Fines:** Any athlete or parent who violates a Gateway policy which results in a fine to Cool Dell will be responsible for reimbursing Cool Dell for that fine.

## **Cool Dell Swim Meet Work Assignments**

### **All Meet Workers Check-In With Volunteer Coordinator 30 Minutes Prior To Meet**

#### **ANNOUNCER:** (1-Home only)

Make all announcements necessary for the running of the meet. Once the meet has started, the announcer calls each heat to the blocks and announces the heat that is on deck. He/she announces pool records and the meet score periodically. Make any other announcements, i.e. parking in fire lane, inclement weather instructions, as necessary.

#### **HOSPITALITY/CLEAN-UP:** (1-Home only)

The hospitality worker distributes ice water to the workers on the pool deck and coaches during the meet. The hospitality worker is responsible for cleaning up their work area in the concession stand and assisting the Safety Marshall in cleanup of the pool and bullpen after the meet is over. Cool Dell will provide 2 large water dispensers to help distribute water to other meet workers.

#### **CARD JUDGE:** (1-Home / 1-Away)

The Card Judge sits at designated table and circles the official time on each card for each swimmer in each heat. The official time is the intermediate time if three times are listed on the card, or the average time rounded to the nearest one-hundredth if only two times are available. The Card Judge then puts the cards in order from fastest to slowest, with DQ's at the end. Next, mark the place on the card in the box marked "place" (the cards will be ranked 1-6 or marked DQ). The Card Judge then gives the Scorekeeper the heat 1 cards. The remaining cards need to be divided by team and given to the corresponding Ribbon Writers.

#### **BULLPEN:** (9-Home/ 9-Away)

The BULLPEN is the area where swimmers stay during the meet when they are not competing. Our bullpen is usually located outside the fence area on the south side of our pool. Swimmers sit by age group and bullpen workers line up the swimmers prior to their events. Bullpen workers sign up for a specific age group and work with these swimmers throughout the meet. Choosing your child's age group is a great way to get to know her/his teammates.

**Team Area:** Team Area workers are assigned to help the coaches get the Cool Dell swimmers to the Staging Area (chairs) for each event.

**Staging Area:** Staging Area workers are assigned to help the Cool Dell swimmers get into the Staging Area chairs corresponding to their assigned swimming lane/heat and then to the blocks for each event. No more than 3 events should be behind the blocks.

#### **LANE LOADER:** (3-Home/ 3-Away)

A Lane Loader will be assigned to each Cool Dell lane at both home and away meets. This worker will be given a heat sheet prior to the start of the meet and it is the Lane Loader's responsibility to check each swimmer in the lane before the each event to make sure the correct person is swimming.

#### **CARD RUNNER:** (1-Home)

After each event, the Card Runner picks up the Timer sheet from the timers in each lane, orders them in heat/lane order, and takes them to the designated Card Judge table. Also pick up DQ sheets from the starter assistant after each event.



**STARTER ASSISTANT:** (1-Home only)

The Starter Assistant assists the Starter during the meet by keeping track of events/heats from master heat sheet, writing down place picks for A heats, filling out DQ slips, and any other tasks the starter may request.

**TIMER:** (10-Home/ 10-Away)

There will be a total of three timers per lane. On the home team lanes there should be two visiting team timers and one Cool Dell Timer. On the visiting team lanes there should be two Cool Dell Timers and one visiting team timer. In the Cool Dell lanes, the Cool Dell timer will record the times on the timer sheets from all of the timers in that lane if there is no lane writer assigned. If a swimmer is disqualified the recorder needs to designate DQ on the timer sheet. Start the watch the instant of the flash. After the race has begun, check your watch to make sure that it is running. If your watch is not working, immediately call for an Alternate Timer. Even if you do not have a swimmer in your lane, it is important to start your watch in case another timer has missed the start of the race. Stop your watch when the swimmer touches the wall. For an accurate time you must be at the edge of the pool looking directly down at the wall. Check the swimmer's name on the card. Watch the Starter during the race as he/she will indicate which lanes have been disqualified. Clear your watch before the start of the next race.

**PARKING LOT – SET UP/SECURITY/CLEAN UP:** (2-Home only) **Must be available beginning at 4:00pm.** The parking lot workers direct traffic in the lot between 4:00 and 6:00pm and periodically check the parking lot to make sure that cars are not parked in the Fire Lanes or the NO PARKING areas. The license numbers of any illegally parked cars need to be given to the Announcer. The parking lot must be checked at least every 30 minutes. Cool Dell Court needs to be checked occasionally. At about 8:00, the parking lot workers will collect the NO PARKING signs and cones in the parking lot and return them to the storeroom. Parking lot workers will clean up any trash left in the parking lot and report to the meet director before leaving for the evening.

**COMPUTER INPUT:** (1-Home / 1-Away)

The Computer Input worker inputs times and places from the timer sheets into a computer program using the swim team's laptop. The process is similar to entering numbers into a spreadsheet.

**SAFETY MARSHALL/CLEAN-UP:** (1 – Home) – “The person wearing the orange vest”. Must be present @ 4:30 for start of warm-ups and stay afterwards to assist in clean-up of pool deck and bullpen area. Safety Marshall is responsible for monitoring pool deck to ensure safety, checking bathrooms, and making sure swimmers are demonstrating safe behavior-no running, no horseplay, and no playing on volleyball court. Also, watch for unsafe conditions- no glass allowed on pool deck. If someone is hurt or in need of medical assistance, lifeguards are on duty and are also responsible for incident reports on all reported injuries.

**CONCESSION WORKER:** (4-Home only)

The duties will consist of setting up the concession stand before the meet and breaking down and cleaning up after the meet. During the meet, the duties will consist of helping sell food & drinks. Additionally, one or two individuals will be responsible for calculating the food/drink totals, taking the money and making change.

**2018 Cool Dell Swim & Dive Team Medical Authorization & Release Form**  
**(ONLY complete this form if you have special concerns that should be brought to the attention of the coaches)**

Child's Name (1): \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Child's Name (2): \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Child's Name (3): \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

*Please list additional children, date of birth, and medical information on the back.*

Parent's Name		Home Phone:	( )
		Work Phone:	( )
		Cell Phone:	( )
Parent's Name		Home Phone:	( )
		Work Phone:	( )
		Cell Phone:	( )
Emergency	1.	Phone:	( )
Contacts:	2.	Phone:	( )
Physician:		Phone:	( )
Dentist:		Phone:	( )
Preferred Hospital:			
Medical Insurance:		Policy/Group No:	

	Child #1 Yes/No	Child #2 Yes/No	Child #3 Yes/No	If YES, please describe.
Physical Disability?				
Chronic Illness?				
Convulsions/Seizures?				
Allergies?				
Other Medical Issues?				
Are you presently under a doctor's care?				
Regularly take any medications?				
Date of last Tetanus shot				

**CONSENT AND MEDICAL AUTHORIZATION:** I, the undersigned, hereby give my consent for the above swimmer to represent COOL DELL SWIM & DIVE TEAM in swimming and diving activities. If I cannot be reached in the event of an emergency, I also give consent for the team coach or representative to obtain through a physician, dentist or hospital of its choice, such medical care as is reasonably necessary for the welfare of the swimmer or diver. If he/she is injured in the course of swim and/or dive team activities, I also guarantee payment of all charges incurred during this medical treatment (physician, dentist, hospital, x-ray, lab, drugs, ambulances, etc.).

**RELEASE:** I, the undersigned, acting as parent and /or guardian for the above child understand the potential danger involved in swimming and diving activities including, but not limited to, head first entry into a swimming pool from starting blocks or a diving board. I further understand that team practices or events have designated times before and after which it is my responsibility to pick up or supervise my child. I acknowledge all risks inherent with the COOL DELL SWIM & DIVE TEAM, agree to assume all risks and as a condition of my child's participation, waive and release any and all rights to claims for loss or damages, including all claims based on negligence, (active or passive) of COOL DELL SWIM & DIVE TEAM BOARD, COOL DELL CLUB, INC., the Board of Directors of COOL DELL CLUB, INC., coaches, officials, employees or others involved in swim and dive team activities.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## 2018 Cool Dell Swim & Dive Team Board & Coaches

<b>Position</b>	<b>Name</b>	<b>Phone</b>	<b>Email Address</b>
Swim Team Parent Rep	Katie Shaffer Melissa Matheny	(314) 960-8803	<a href="mailto:cdswimparentrep@gmail.com">cdswimparentrep@gmail.com</a>
Dive Team Parent Rep	Erika Irace	(314) 795-3705	<a href="mailto:cddiveparentrep@gmail.com">cddiveparentrep@gmail.com</a>
Treasurer	Amy Folkins Abby Sapp	(314) 265-1765 (314) 495-5587	<a href="mailto:cdswimtreasurer@gmail.com">cdswimtreasurer@gmail.com</a>
Volunteer Coordinator	Meghan Green Beth Henderson	(314) 304-7093 (314) 807-1415	<a href="mailto:cdswimvolunteers@gmail.com">cdswimvolunteers@gmail.com</a>
Meet Director	Melissa Matheny	(314) 471-6530	<a href="mailto:cdmeetdirector@gmail.com">cdmeetdirector@gmail.com</a>
Computer	Jenn Christofferson	(636) 220-6213	<a href="mailto:cdswimcomputer@gmail.com">cdswimcomputer@gmail.com</a>
Concessions	Scott Hernandez Michael Wardlaw	(615) 300-7573	<a href="mailto:cdswimconcessions@gmail.com">cdswimconcessions@gmail.com</a>
Spiritwear	Stacey Caplinger	(636) 399-6307	<a href="mailto:cdswimspiritwear@gmail.com">cdswimspiritwear@gmail.com</a>
Awards	TBD—This could be you!!		<a href="mailto:cdswimawards@gmail.com">cdswimawards@gmail.com</a>
Communications	Diane Everitt Katie Shaffer	(314) 607-7352	<a href="mailto:cdswimcomms@gmail.com">cdswimcomms@gmail.com</a>
Special Events	Jodi Gifford	(314)761-7015	<a href="mailto:cdswimevents@gmail.com">cdswimevents@gmail.com</a>
Co-Head Swim Coach	Ted Faulhaber	(314) 909-7171	<a href="mailto:cdswimcoach@gmail.com">cdswimcoach@gmail.com</a>
Co-Head Swim Coach	Coleen Sumner	(636) 391-2062	<a href="mailto:cdswimcoach@gmail.com">cdswimcoach@gmail.com</a>
Asst. Swim Coach	Kelsey Sumner	(314) 570-0406	<a href="mailto:cdswimcoach@gmail.com">cdswimcoach@gmail.com</a>
Head Dive Coach	Brian Faddis	(636) 227-2899	<a href="mailto:cddivecoach@gmail.com">cddivecoach@gmail.com</a>
Cool Dell President	Dan Kraus	(314) 605-3579	<a href="mailto:president@cooldell.com">president@cooldell.com</a>